



सत्यमेव जयते

**NATIONAL DISASTER MANAGEMENT AUTHORITY**  
Ministry of Home Affairs, Government of India  
**NATIONAL CYCLONE RISK MITIGATION PROJECT (NCRMP)**  
Wing 14, First Floor, NDMA Bhawan, A-1, Safdarjung Enclave,  
New Delhi-110029  
Telephone: 011-26701744  
Fax No. 011-26714321



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National Disaster Management Authority (NDMA) is implementing the National Cyclone Risk Mitigation Project (NCRMP) – Phase I with assistance from the World Bank in coordination with the States of Andhra Pradesh, Odisha and the National Institute of Disaster Management, New Delhi with the closure date as March, 2018. Phase II of the project is also being implemented in coordination with the State of Goa, Gujarat, Karnataka, Kerala, Maharashtra and West Bengal with date of completion as 31<sup>st</sup> March, 2020. NDMA has set up a Project Management Unit (PMU) at its office in New Delhi.

NDMA invites applications for the position given in the table below which will be filled up on the basis of a contract for the period of employment. The contract will be for a period up to completion of Phase II of the project or 31<sup>st</sup> March, 2020 whichever is later, but not more than three years initially. Remuneration of Rs.60,000/- per month (consolidated) will be paid during the contract period. For details of NCRMP and duties/ responsibilities of the position, please visit website [www.ncrmp.gov.in](http://www.ncrmp.gov.in) or [www.ndma.gov.in](http://www.ndma.gov.in)

Environment Specialist	<p><b><u>Educational Qualification:</u></b> Should possess Master`s Degree in Environmental Science/Ecology &amp; Environment or Degree in Environmental Engineering familiar with National Environmental regulations and on procedures/practices of Ministry of Environment &amp; Forests, Govt. of India.</p> <p><b><u>Post Qualification Experience &amp; Expectations:</u></b> An experience of at least five years in similar assignments. The Specialist selected will need to demonstrate experience and expertise in the areas of (a) environmental regulations relevant to the project; (b) environmental assessment of urban and rural infrastructure/development projects;</p>
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	<p>(c)preparation and management of project specific environment management plans;</p> <p>(d)a reasonably high level of written and oral communication skills;</p> <p><u>Desirable</u></p> <p>Familiarity with the environmental safeguard policies of the World Bank and experience with externally aided projects and knowledge/proficiency to deal with GIS Maps.</p>
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**B. General Conditions:**

- (i) Candidates applying for the post should submit applications on the prescribed proforma along with self attested copies of certificates showing educational qualifications, experience etc.
- (ii) Candidates will have to produce the proof of details furnished in their applications, in original, as and when required.
- (iii) Applications received after the due date, applications not enclosed with required copies of certificates, unsigned applications, applications where the post applied for is not filled in/not filled in correctly and applications incomplete in any respect will not be considered.
- (iv) Only Indian Nationals need apply.
- (v) Canvassing in any form will lead to disqualification.
- (vi) It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- (vii) The applications must be sent in neatly typed out form in A-4 size paper 210x297 mm.

C. Interested qualified persons may send applications by post to the following address not later than 30 days from the date of publication of advertisement in Employment News on the prescribed proforma.

Shri Ashok Sarkar,  
Project Accountant & Administrative Officer,  
National Cyclone Risk Mitigation Project (NCRMP),  
National Disaster Management Authority (NDMA),  
Government of India,  
Wing 14, First Floor, NDMA Bhawan,  
A-1, Safdarjung Enclave,  
New Delhi-110029.



Proforma for application:

01. Advertisement No., the Post applied for:
02. Name (in block letters):
03. Date of Birth (in Christian era):
04. Nationality:
05. Father's/Spouse's name:
06. Address for correspondence (with Telephone/Mobile Nos. and e-mail ID address):
07. Permanent address:
08. Qualifications

(a) Educational Qualifications

S.No.	Course/Degree	Subjects	University/Institute	Year of passing	Division/Grade/Percentage of marks

(b) Professional Qualifications

09. Total experience directly relevant to the post applied for (in months):

10. Total employment experience and details (in months) indicating the nature of duties and responsibilities including experience of working with externally aided projects, if any:

S.No.	Organisation/Institute	Period		Nature of duties and responsibilities including experience with externally aided projects, if any	Remarks
		From	To		

11. If selected, minimum time required to join the post:

12. Any other information:

Declaration

I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to wilfully conceal or misrepresent the facts, my candidature may summarily be rejected or employment terminated.

(Signature of the applicant)

Place  
Date

## Duties and Responsibilities of the Environment Specialist

The Environment Specialist will

- Be mainly responsible for ensuring the appropriate application of the environment aspects of the Environment and Social Management Framework (ESMF) to all the concerned activities under the project.
- Assess the action needed pertaining to environmental issues as per the Environment and Social Management Framework (ESMF).
- Identify and work closely with other consultants identified to undertake the environment assessments of sub-projects, where required, and coordinate with the MoEF /State-level authorities for obtaining the clearances required for the various projects/activities.
- Provide the oversight of the development and implementation of sub-project specific Environment Management Plans (EMPs) wherever required.
- Prepare an Information, Communication, and Education Strategy with regard to the environmental work being undertaken in the project.
- Liaise with the PIUs and other implementing agencies and provide necessary advice on environmental matters.
- Organise training for the Project Implementation Units (PIUs) and Implementing Agencies on Environment and Social Management Framework (ESMF) implementation and /or Environment Management Plan (EMP) implementation.
- Conduct periodic site visits to ensure that projects/activities being implemented are in line with the environmental requirements of the Environment and Social Management Framework (ESMF).
- Prepare quarterly progress reports on environmental matters pertaining to Environment and Social Management Framework (ESMF) implementation.
- Support hiring of external environment auditors and to coordinate the conduct of these audits as per the Environment and Social Management Framework (ESMF) requirements.
- Report to the PMU on a regular basis on environmental matters relevant to Environment and Social Management Framework (ESMF) implementation including the action needed under the Governance and Accountability Action Plan.
- Provide up-to-date media training and capacity building on environmental issues to local stakeholders and partners through the state of PIUs.