



NATIONAL DISASTER MANAGEMENT AUTHORITY
Ministry of Home Affairs, Government of India
NATIONAL CYCLONE RISK MITIGATION PROJECT (NCRMP)
A-Wing, Second Floor, Lok Nayak Bhawan, Khan Market,
New Delhi-110003
Telephone No. 011-24603781



Advertisement No.1-20/2010-PMU

National Disaster Management Authority (NDMA) is implementing the National Cyclone Risk Mitigation Project with assistance from the World Bank in coordination with the States of Andhra Pradesh and Orissa and the National Institute of Disaster Management, New Delhi. NDMA has set up the Project Management Unit (PMU) as its Office in New Delhi.

NDMA invites applications from eligible persons for the post of **Project Manager (one post) (Under Secretary level) in the scale of pay of Rs. 15,600-39,100 plus Grade Pay of Rs. 6,600 to be filled in on deputation basis .**

Eligibility: From Group ``A''/Group ``B'' officers of Central Government:

- (i) holding analogous post on regular basis in the parent cadre or department;
Or
- (ii) with five years' service in the grade of Rs. 5400/-
Or
- (iii) An officer of General Central Service Group ``B'' /CSS with 8 years service in the Grade Pay of Rs. 4800/-

Duties and responsibilities of Project Manager

Processing of all communications, including noting and drafting on references, relating to National Cyclone Risk Mitigation Project (NCRMP) to all concerned Ministries/Departments of the Government of India and States/UTs and the World Bank.

Note 1..- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years.

Note 2..-The maximum age limit for appointment by deputation shall not exceed fifty-six years of age as on the closing date for the receipt of application.

Regulation of Pay, Deputation (Duty) Allowance, tenure of deputation/Foreign Service and other conditions and entitlements will be governed by Government of India, Department of Personnel & Training O.M.No. 6/8/2009-Estt. (Pay-II), dated the 17th June, 2010 as amended from time to time.

Eligible persons may submit their applications accompanied by the Vigilance Clearance and photocopies of ACRs of the last five years, duly attested by an officer not below the rank of Under Secretary or equivalent. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties immediately. Officer once selected will not be allowed to withdraw his/her name. Applications which are not correctly filled in or not accompanied with the details as explained above will not be entertained and summarily rejected without further correspondence.

Applications for the above post may be addressed to **The Project Director, Project Management Unit (PMU), National Cyclone Risk Mitigation Project(NCRMP), National Disaster Management Authority (NDMA), A-Wing, Second Floor, Lok Nayak Bhawan, Near Khan Market, New Delhi-110003** within 30 days from the date of publication of this advertisement in Employment News. Applications may be forwarded through proper channel along with photocopies of their ACRs for the last five years and the bio-data in the prescribed proforma given below. The details of advertisement may also be seen on the project website: www.ncrmp.gov.in and NDMA`s website: www.ndma.gov.in

APPLICATION FOR THE POST OF(ON DEPUTATION)

Bio-Data Proforma

- 1. Name and Address in Block letters:-----
- 2. Date of Birth (in Christian era):-----
- 3. Date of retirement under Central Government rules:-----
- 4. Service to which belong:-----
- 5. Educational Qualifications:-----

6. Details of Employment in chronological order: (Enclose a separate sheet , duly authenticated by your signature , if the space below is insufficient)

Office/Instt./Orgn.	Post held	From	To	Pay Band with Grade Pay	Nature of duties

- 7. Nature of present employment, i.e., Ad-hoc or temporary or permanent:-----
- 8. In case of the present employment is held on deputation/contract basis, please state:-
 - (a) The date of initial appointment:-----
 - (b) Period of appointment on deputation/contract:-----
 - (c) Name of the parent office/organization to Which you belong:-----
- 9. Additional details about present employment:-----

Please state whether working under:-

 - (a) Central Government-----
 - (b) State Government-----
 - (c) Autonomous organizations-----
 - (d) Government Undertakings-----
 - (e) Universities-----

10. Are you in Revised Scale of Pay? If yes, give the date
From which the revision took place and also indicate the
Pre-revised scale:-----

11. Total emoluments as per the month now drawn:-----

12. Additional information, if any, which you would like to
Mention in support to your suitability for the post. Enclose
A separate sheet, if the space is insufficient:-----

13. Whether belongs to SC/ST:-----

14. Remarks:-----

Signature of the Candidate

Address: -----

Tel./Mobile No.

E-mail

Date:-----

Countersigned

(Employer)