

MINUTES OF THE REVIEW MEETING ON 2ND AND 3RD DELIVERABLES OF THE STUDY "BENEFIT MONITORING AND EVALAUTION (BME)" AND ACTION TAKEN REPORT UNDER NCRMP (PHASE II) HELD ON 16.03.2020 AT 03.00 PM IN OPS ROOM, NDMA BHAWAN, NDMA, NEW DELHI

The review meeting on the progress and status of Deliverables 2 and 3 of the "Benefit Monitoring & Evaluation (BME)" study under NCRMP (Phase II) was held on 16th March 2019 at 3 P.M. under the Chairmanship of Dr. Pradeep Kumar, Special Secretary & Project Director, NDMA, New Delhi. The meeting was attended by the officials of World Bank, NDMA, and M/s AMS. List of participants is attached at Annexure – I.

2. The meeting started with a welcome note from the Deputy Project Director, NDMA. A presentation on the progress and action taken report w.r.t Minutes of Review committee meeting dated on 29.07.2019 and ToR was made by the Consultant (AMS) representatives. The presentation highlighted progress of work for BME study, purposive sampling approach to ensure maximum representation of the assets build under the project, vulnerability status of states on the basis of past cyclonic events.
3. After deliberation involving views and suggestions of the participants, following decisions were taken:
 - i) The Team Leader and the other Key Experts should be present in all review meetings and the Team Leader should visit NDMA on a fortnightly basis for updating the PMU on the progress of the project. Committee noted that Dr. D. B. Gupta (Team Leader) , Dr. S. Tripathi and Dr. R. K. Dave (two Experts) didn't attend this meeting
 - ii) In order to get the requisite data and support from the states, AMS should contact the respective SPIUs for further action. AMS should share Draft request letter with PMU, in connection with the data/ information they want from various government agencies and SPIUs.
 - iii) For any kind of information related to the infrastructure, beneficiary list etc.; AMS should refer to the DPR, The SPIUs to be approached for the same.
 - iv) Care should be taken by AMS for equal distribution of project Infrastructures while selecting the beneficiary villages.
 - v) While carrying out the Cost and Benefit Analysis, AMS should be careful in collecting the information relating to loss of life and property. Rather than depending on data available in SDMPs and DDMPs, AMS should contact Department of Revenue and DM or Relief for collection of such kind of information.
 - vi) AMS should consult RMSI for collection of requisite information on exposure and vulnerability.

vii) Before the submission of the Baseline Report, Key Experts and the Team Leader should visit all the project states and their itinerary should be shared with PMU.

vii) Timeline for submission of Deliverables of the study are as below:

Deliverable	Timeline
Third Deliverable: Pilot study to test the questionnaire/ study tool	17 th March, 2020
Submission of list of sample structure	19 th March, 2020
DPR collection	30 th March, 2020
Analysis of DPR	30 th April, 2020
Second Deliverable : Submission of Baseline report	30 th April, 2020
Forth Deliverable: Mid-term review report	November, 2020
Fifth Deliverable: End- term Review Report	November, 2021

5. The meeting ended with thanks to the chair and all the participants.



(Surajit Bordoloi)
Social Management Specialist
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Annexure I

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