

**MINUTES OF THE WEEKLY REVIEW MEETING ON PROGRESS OF NATIONAL SEISMIC RISK MITIGATION PROGRAMME (NSRMP) HELD ON 24.08.2020 AT 3 PM IN THE CHAMBER OF THE SPL. SECRETARY & PROJECT DIRECTOR, NDMA.**

The Weekly Review meeting on progress of National Seismic Risk Mitigation Programme (NSRMP) was held under the Chairmanship of Dr. Pradeep Kumar, Spl. Secretary & Project Director, NDMA on 24<sup>th</sup> August, 2020 at 3 PM. The meeting was attended by Officials from NDMA, and Consultant. List of participants is attached at Annexure-I.

2. Component wise overall progress of NSRMP including fortnightly progress report and PMU & PMC structure were deliberated. Other relevant matters mobilization of Structural Engineering Specialists and State Coordinators to function from their respective States/UT were also discussed.

3. After deliberation involving views/suggestions of participants, following decisions were taken:

I. General

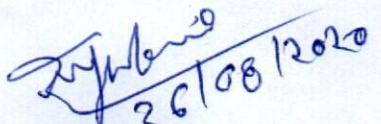
- i. The Key Experts (State Coordinators and Engineering Specialist), if working from home, need to furnish daily report about works attended to from Home. These daily reports would form part of Fortnightly Progress Report.
- ii. The Fortnightly Progress Report should mention timelines for sub-activities under Component-C.
- iii. State Coordinators and Structural Engineering Specialists must be mobilized to their respective States/UTs, immediately. Consultant to confirm that State Coordinators and Structural Engineering Specialists are deployed in their respective States/UTs at the earliest.
- iv. Revised timeline will be w.r.t. the date on which State Coordinators and Structural Engineering Specialists are mobilized in their respective States/UTs for field works.
- v. Consultant to submit ATR of previous weekly review meetings. The ATR of the weekly review meeting held on 17<sup>th</sup> August 2020 to be submitted by 26<sup>th</sup> August 2020.



## II. PMU & PMC structure

The Consultant to prepare an Approach Paper for structuring the PMU (NDMA) and SPIU in the States, keeping in view the following aspects:

- i. The project (CNERMP) will be funded 50% by NDMA (Mitigation Fund) and remaining 50% from the Government (World Bank). The PMU structure at NDMA and in the States should be conceptualised accordingly. The PMU at State level to be referred to as SPIU.
  - ii. The PMU/SPIU may have only the Core Staff with a PMC reporting to it. The Core Staffing pattern to be detailed out with ToRs.
  - iii. The PMC's mandate/responsibilities will encompass the entire gamut of Project activities and, accordingly, would inter-alia include inviting EoI/RFP/Bids; Bid evaluation, contract/construction supervision, Knowledge Partner for technologically complex sub-projects, TPQA activities, O&M for relevant sub-projects, cost-benefit analysis/Benefit Monitoring and Evaluation of the Project (Mid-term, End-term), etc. The PMC will accordingly have domain experts/Specialists.
  - iv. ToR for hiring the PMC and ToR for each Specialist/Expert within the PMC to be prepared.
  - v. It should clearly spell out which activities/sub-components will be bid out by the PMU (NDMA) and which ones by SPIU.
  - vi. The Approach Paper to be submitted by 28<sup>th</sup> August 2020.
4. The meeting ended with a note of thanks to the Chair and all the participants.

  
(Rajendra Piplonia)  
Project Manager  
NCRMP, NDMA



**Annexure-I**

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<b>Sl. No.</b>	<b>Name of Officials with Designation</b>	<b>Organisation</b>
1	Sh. Samir Kumar Dy. Project Director	NDMA, New Delhi
2	Dr. Sanjay K Sharma Env. Specialist	NDMA, New Delhi
3	Dr. Amit Kumar Team Leader	DDF-AKDN JV
4	Mr. Sudhir Mallik Finance Specialist	DDF-AKDN JV
5	Mr. Nitin Behl Procurement Specialist	DDF-AKDN JV