



**NATIONAL DISASTER MANAGEMENT AUTHORITY**  
Ministry of Home Affairs, Government of India  
**NATIONAL CYCLONE RISK MITIGATION PROJECT**  
**(NCRMP)**

NDMA Bhawan, A-1, Safdarjung Enclave,  
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No. 3-7/2017-PMU/1955

21<sup>st</sup> August, 2019

**Sub: Minutes of Meeting - National Seismic Risk Mitigation Programme (NSRMP)  
contract signing – reg.**

I am directed to forward herewith Minutes of Meeting held on 19/08/2019 at NDMA Bhawan for signing of the contract between PMU, NCRMP, NDMA and DDF-AKDN JV for Designing National Seismic Risk Mitigation Programme (NSRMP) for eight States.

(Samir Kumar)  
Dy. Project Director  
NCRMP, NDMA

Copy to:

1. Commissioner & Secretary (Revenue & DM) and CEO, ASDMA, Govt. of Assam, Assam Secretariat, Dispur 781006
2. Principal Secretary (Disaster Management), Govt. of Bihar, Main Secretariat Building, Patna 800015
3. Principal Secretary (Revenue), Govt. of Himachal Pradesh, HP Secretariat, Shimla 171002
4. Secretary (Disaster Management, Relief, Rehabilitation and Reconstruction), Govt. of Jammu & Kashmir, civil Secretariat, Srinagar 190001
5. Additional Chief Secretary (Relief & DM), Govt. of Manipur, Old Secretariat, Bapupara, Imphal 795001
6. Commissioner & Secretary (Revenue & DM), Govt of Meghalaya, Shillong 793001
7. Principal Secretary (Revenue), Govt of Tripura, New Secretariat complex, Agartala 799011
8. Secretary (Disaster Management), Govt of Uttarakhand, Secretariat, Dehradun 248001

**MINUTES OF THE MEETING OF NATIONAL SEISMIC RISK MITIGATION PROGRAMME (NSRM) CONTRACT SIGNING HELD ON 19/08/2019 AT 11.00 AM IN OPS. ROOM, NDMA BHAWAN, NDMA**

The meeting for signing contract between PMU, NCRMP, NDMA and DDF-AKDN JV consisting of DDF Consultants Pvt. Ltd. (Lead member) and Aga Khan Agency for Habitat India (an agency of Aga Khan Development Network) (other JV member) was held on 19<sup>th</sup> August, 2019 at 11 AM under the Chairmanship of Member Secretary, NDMA. The meeting was attended by officials from NDMA, State Govt. officials from the project states and representatives from DDF-AKDN JV. List of participants is attached at Annexure-I.

2. The meeting was started with a welcome note from Member Secretary, NDMA and representative from DDF-AKDN JV made presentation giving details about project, its objective & outcomes, role of State Govt. and intervention required from different stakeholders.
3. Consultant explained about the modalities of Early Warning Dissemination System, which is one of the component under NSRMP. It was clarified that integration of critical infrastructures with the system will be required for achieving desired actions as lead time available is very short in case of earthquake.
4. Consultant agreed to provide technical assistance required by NDMA for analyzing technical equipments/solutions in the field of seismic risk.
5. It was emphasized that respective State Govt. will be required to identify the vulnerable structures and then prioritize them as per the mandate of the project.
6. Construction of small Technology Demonstration Units of critical infrastructure is one of the output of the project and it was suggested that any one structure developed under the project may be designated as Technology Demonstration Unit in each State.
7. It was clarified that project will cover only public infrastructure for retrofitting and there are no provisions for inclusion of private constructions. Although Component 'C' of the project covers development of training materials for masons, engineers, architects etc on retrofitting techniques who can then work on retrofitting of private constructions.
8. Consultant will propose a matrix which can be used by State Govt. for prioritizing critical structures to be identified for retrofitting under the project.
9. It was conveyed that some indicative budget allocation to different States under the Project has to be worked out.

10. In case of Center of Excellence (CoE), consultant is expected to study the gaps in present system and suggest location for national level CoE.

11. Dy. Project Director, NCRMP will be nodal officer at NDMA and State Govt. will be asked to nominate an officer of Director/ Commissioner rank, as nodal officer of the State for NSRMP.

12. It was emphasized that though the efforts have been made to envisage the requirements but NSRMP being a unique and first of its kind project in country many things can only be addressed during the implementation of the project.

13. The meeting ended with thanks to the chair and all the participants.



(Samir Kumar)

Dy. Project Director  
NCRMP, NDMA



**Annexure-I**

Sl. No.	Name of Representative/ Officials	Designation	Organisation	E-mail address
1	Sh. G V V Sarma	Member Secretary	NDMA	secretary@ndma.gov.in
2	Dr. V.Thiruppugazh	JS (Policy and Plan)	NDMA	jspp@ndma.gov.in
3	Sh. Samir Kumar,	Dy. Project Director	PMU, NCRMP, NDMA	dpd.ncrmp@gov.in
4	Ms. Geetanjali	Project Manager	PMU, NCRMP, NDMA	pm.ncrmp@gov.in
5	Sh. R K Mishra	AFA	NDMA	
6	Sh. M. Nagaraju	PRC	Tripura Bhawan, New Delhi	m.nagaraju@nic.in
7	Sh. Abdul Majid Bhat	Secretary, Revenue, Cooperative	Govt. of J&K	amajid550@gmail.com
8	Ms. Mala Pradhan	Supdt.	Himachal Bhawan, New Delhi	rc.hpnd@yahoo.com
9	Sh. K Chandrasekhar Singh	Consultant	SDMA, Manipur	sekharkonth2013@gmail.com
10	Prof. Amit Kumar Bose	Director	DDF	info@ddfgroup.com
11	Ms. Surekha Ghogale	CEO	Aga Khan Agency for Habitat India	info@ddfgroup.com
12	Mr. Shobhit Chauhan	Director	DDF	info@ddfgroup.com
13	Dr. Amit Kumar	Team Leader	DDF-AKDN	info@ddfgroup.com
14	Dr. Pratima Rani Bose	National coordinator	DDF-AKDN	info@ddfgroup.com
15	Mr. Premasis Brahma	State coordinator	DDF-AKDN	info@ddfgroup.com
16	Dr. R S Kesharwani	State coordinator	DDF-AKDN	info@ddfgroup.com
17	Dr. Prabhas Pande	State coordinator	DDF-AKDN	info@ddfgroup.com
18	Dr. Harshavardhan Sinval	State coordinator	DDF-AKDN	info@ddfgroup.com
19	Dr. H R Wasan	State coordinator	DDF-AKDN	info@ddfgroup.com
20	Ms. Reeta Sanyal	State	DDF-AKDN	info@ddfgroup.com

Sl. No.	Name of Representative/ Officials	Designation	Organisation	E-mail address
		coordinator		m
21	Prof. Amitava Ghosh	State coordinator	DDF-AKDN	info@ddfgroup.com
22	Mr. Nitin Behel	Procurement Specialist	DDF-AKDN	info@ddfgroup.com
23	Mr. Madhukar Sanap	Social Specialist	DDF-AKDN	info@ddfgroup.com
24	Mr. Abhishek Verma	Logistics coordinator	DDF-AKDN	info@ddfgroup.com
25	Sh. Prakash, Proc. Specialist	Procurement Specialist	PMU, NCRMP, NDMA	procspl.ncrmp@ndma.gov.in
26	Dr. Sanjay K Sharma Env. Specialist	Environmental Specialist	PMU, NCRMP, NDMA	envspl.ncrmp@gov.in
27	Sh. Mahendra Meena	Sr. Consultant (Earthquake)	NDMA	mahend.iitb@gmail.com
28	Sh. Gireesh Kumar	Financial Specialist	PMU, NCRMP, NDMA	finspl.ncrmp@gov.in
29	Sh. Sohan Lal Sharma	Engineering Specialist	PMU, NCRMP, NDMA	sharmasohanlal987@gmail.com