



NATIONAL DISASTER MANAGEMENT AUTHORITY
Ministry of Home Affairs, Govt. of India
NATIONAL CYCLONE RISK MITIGATION PROJECT
(NCRMP)

A-1, Safdarjung Enclave, New Delhi-110029
Telephone : 011 - 26701792/872
Fax No.: 26714321



No. 3-9/2020/PMU/948

Dated 29/10/2020

Notification of Award

To,
Indo-Japan Laboratory (IJL),
Graduate School of Media and Governance,
Keio University, (Lead Member),
Institute for Social and Environmental Transition – International,
USA (Member) and
Resilience Innovation Knowledge Academy India Pvt. Ltd (RIKA), India (Member)

Kind Attn: Prof. Dr. Rajib Shaw

Subject: Notification of Award for Contract No. IN-NDMA-185373-CS-CQS
“Strengthening Disaster Risk Governance Framework in India: Learning from global best practices.”

Reference: 1) RFP No. IN-NDMA-185373-CS-CQS
2) Your Proposal No. NIL dated 29/09/2020

This is to notify that your Technical and Financial Proposal dated 29/09/2020 and subsequent Negotiation Meeting held on 20/10/2020 against the above referred RFP for “Strengthening Disaster Risk Governance Framework in India: Learning from global best practices” is hereby accepted by the Competent Authority for the Contract amount as mentioned in the following table.

Item	Total Cost (INR)
Cost of the Financial Proposal	
Including:	
(1) Remuneration	3,420,026.00
(2) Reimbursables	368,500.00
Total Cost of the Financial Proposal:	3,788,526.00
(i) {GST 18%}	681,934.68
(ii) {e.g., income tax on non- resident experts}	
(iii) {other tax for consultants}	
Total Estimate for Indirect Local Tax:	681,934.68



[Signature]

Terms & Conditions:

1. The Client designates **Joint Secretary (CBT), NDMA** as Client's Coordinator; the Coordinator will be responsible for the coordination of activities, for acceptance and approval of the reports and of other deliverables by the Client and for receiving and approving invoices for the payment.
2. Payment shall be made in **INR**, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator.
3. Schedule of Payments

The schedule of payments is specified below:

- i. **1st Deliverable:** 10% of the contract amount shall be paid upon the successful submission & acceptance of the Report,
 - ii. **2nd Deliverable:** 40% of the contract amount shall be paid upon the successful submission & acceptance of the Report, and
 - iii. **3rd Deliverable:** 50% of the contract amount shall be paid upon the successful submission & acceptance of the Report.
4. The time period for the assignment is 03 months form the date of Notification of Award.

S. No.	Deliverable	Timeline
1.	Inception Report outlining the study design - including framework of analysis/ areas of enquiry and analysis, methods, and tools	Within 10 days of Notification of Award
2.	Draft Report	Within 60 days of Notification of Award
3.	Final Report	Within 90 days of Notification of Award

5. Consultant will submit deliverables to PMU (NCRMP), NDMA as per the time schedule. PMU will get the deliverable reviewed by a Review Committee, duly constituted for the assignment and confirm the acceptance/ non-acceptance to the Consultant. Invoice will be initiated by the Consultant only after the acceptance of the deliverable.
6. Consultant will furnish full Bank Account Details for the purpose of making payments. The said Bank should be incorporated in India.



A handwritten signature in blue ink, likely of the consultant, located at the bottom right of the page.

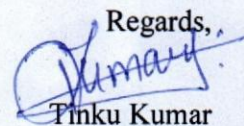
7. Please acknowledge the receipt of this Notification of Award. Detailed Contract shall be signed after receipt of below mentioned document.

- i. Binding JV agreement signed by all the parties.
- ii. Power of Attorney for lead partner (who will represent JV in the contract).
- iii. Power of Attorney of the authorized representative of each JV member.
- iv. Power of Attorney to signs the contract Agreement / documents on behalf of the JV.
- v. Invoices for contractual payments and GST shall be raised on behalf of JV and not on behalf of lead partner / member only.

8. All other terms and conditions of the RFP shall remain unchanged.



Sukhvrat Bajwa
Project Manager
RIKA India Pvt. Ltd.



Regards,
Tinku Kumar
Procurement Specialist
PMU (NCRMP), NDMA
New Delhi-110029